

## **New Vendor**



Click here for Instructions

*Vendor Name:							
*Mailing Add	ress						
Street:							
City:				State:	Zip:		
*Remittance	Address	Sa	ame as Mailing A	Address			
Street:							
City:				State:	Zip:		
*Phone: *Email: Fax:				close personal re			
TI	he Following f	orms are attacl	ned:	Yes	No		
Purchase Requisition				If Yes, please list name(s) below:			
Invoice & Invoice Voucher							
W-9							
	OPERS Form						
*รเ	ubmitted by:	Please print		Date:			

\* Indicates Required Information



## **Ohio Open Doors Basic Costs Stipend- Arts Related**

Contact Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Event Title:

As an Ohio Open Doors sponsor, we request the arts-related stipend authorized by the Ohio History Connection and supported by the Ohio Arts Council to help cover arts-related costs associated with holding our event. Qualifying arts-related components include costs related to adding live musicians, other performers, a storyteller or enhancing event related projects.

Stipend funds will be used to: \_\_\_\_\_

Amount:

Maximum \$250

Remit to:

Organization Name

Address

Address

City/State/Zip

By:

Signature:

Name/Title



► Go to www.irs.gov/FormW9 for instructions and the latest information.

	2 Business name/disregarded entity name, if different from above					
e. ns on page 3.	<ul> <li>3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Ch following seven boxes.</li> <li>Individual/sole proprietor or</li> <li>C Corporation</li> <li>S Corporation</li> <li>Partnership single-member LLC</li> </ul>	eck only <b>one</b> of the	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any)			
Print or type. Specific Instructions	Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partner Note: Check the appropriate box in the line above for the tax classification of the single-member or LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the canother LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a sing is disregarded from the owner should check the appropriate box for the tax classification of its own Other (see instructions) ►	Exemption from FATCA reporting code (if any) (Applies to accounts maintained outside the U.S.)				
See <b>Spe</b>	5 Address (number, street, and apt. or suite no.) See instructions. Requester's name and address (optional)					
С	6 City, state, and ZIP code					
	7 List account number(s) here (optional)					
Par	Taxpayer Identification Number (TIN)					
Enter y	your TIN in the appropriate box. The TIN provided must match the name given on line 1 to av	roid Social sec	urity number			

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

**Note:** If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
			-			-			
Or Employer identification number						]			
		-							

Part II Certification

Under penalties of perjury, I certify that:

- 1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- 2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- 3. I am a U.S. citizen or other U.S. person (defined below); and
- 4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign	Signature of		
Here	U.S. person ▶		

## **General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments**. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

## **Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

• Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)

Date 🕨

- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest),
- 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)
- Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.