2022 State Qualifier Packet
Virtual State Competition
Saturday, April 23, 2022

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Ohio History Day is an Ohio History Connection program and is an affiliate of National History Day.
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Dear State Qualifying Student,

Congratulations on advancing to the Ohio History Day Virtual State Competition! This booklet will provide you with the information you need to prepare for the Virtual State Contest on Sat., April 23, 2022.

Here are your next steps:

- **Register.** Review, update (if needed), and pay the $20 fee for online registration for the virtual state contest by midnight on **Mon., April 11, 2022. Please note: There will be no late registration for the state contest. No exceptions.**

- **Apply.** Thanks to the William K. Laidlaw Jr. Memorial Endowment Fund, we are delighted to offer a number of scholarships to cover the registration cost ($20.00) for students. To be considered for one of these scholarships, please complete the **application form** by midnight, on Fri., April 8, 2022.

- **Nominate.** Remember to select any **Special Awards** you want to apply for using the online registration by Mon., April 11, 2022. If you nominate your project for one or more special awards, you MUST email a copy of your process paper, annotated bibliography, and this **special award cover sheet** to **historyday@ohiohistory.org** by Mon., April 11, 2022.

- **Review & Submit.** Review your evaluation sheets from the regional competition and make improvements, edits and/or alterations to your project. Submit your project via the submission guidelines and instructions outlined in the **virtual contest guide** by Mon., April 11, 2022. **Late submissions will not be accepted.**

- **Day of Contest & Interview:** Due to concerns from the National History Day staff, **student interviews will not be offered at the 2022 Ohio History Day State contest.** We understand that this may be a disappointment for many students, judges and educators – we were saddened by this news, too. However, the equity of access to technology for students and judges, as well as privacy and protection laws surrounding students and student data, means we must refrain from conducting virtual interviews. If you have questions, please email **historyday@ohiohistory.org.**

- **Check.** Check the contest website (https://oh.nhd.org/) for up to date information regarding the virtual State Contest.

Contact us with any questions or concerns. On behalf of Ohio History Day, congratulations again on your achievement and best of luck at the Ohio History Day Competition!

Ohio History Connection
800 E. 17th Ave.
Columbus, OH 43211
P: 614.297.2526
historyday@ohiohistory.org
Dates at a Glance

Please note: You will need to register, pay the $20 State Registration Fee, and nominate yourself for Special Awards by **Mon., April 11, 2022.**

<table>
<thead>
<tr>
<th>Category</th>
<th>Fees Due/ Registration Complete/ Special Award Nominations Made</th>
<th>Special Award Materials Emailed</th>
<th>Process Paper, Bibliography and Submission Deadlines</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>ALL CATEGORIES</strong></td>
<td><strong>April 11, 2022</strong></td>
<td><strong>April 11, 2022</strong></td>
<td><strong>Submit all materials along with your project to the registration website following the instructions in <a href="https://oh.nhd.org">Virtual Contest Guide</a> by 11:59 p.m. on April 11, 2022.</strong></td>
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</tbody>
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Registration Instructions

1. Click on this link ([https://oh.nhd.org](https://oh.nhd.org)), which will take you to the homepage of State Contest Registration.

2. Click the LOGIN button on the top right of the page. **Do not create a new account.**

3. Use the SAME username and password that you created for your regional contest registration to log in to your State Contest Registration profile.

4. Read the welcome message, “there are a few things to take care of...” and you will click the blue “Next” button.

5. You and your parent/guardian must agree to Ohio History Day permissions and waivers.

6. Now you will be taken to a page where you can nominate yourself for special awards. If you are not ready for this step quite yet, don’t worry, you can always come back to this page later once you’ve registered by clicking on your name in the upper right-hand corner of the registration page, clicking on “My Profile” and then to the “Nominations” tab. Click on “Next” to continue.

7. Next, you will see the merchandise page. Add the Student Registration Fee to your cart. You can click on “Pay Online” to pay with credit card or “Generate Invoice” to pay by check.

8. Once you have submitted payment, you will see a confirmation screen. Click the “complete first time login” button below. This will take you to the main page where you can access your profile.

9. Click on your name in the top right corner of the screen, and choose My Profile. Please confirm that your personal and category specific information is complete and accurate.

10. You can also view your Team/Project key in your profile.

Accessing Your Profile After Registration

- After you have completed your registration, you will be able to log back in to access your profile information at any time before the registration deadline. To do so, log in and click on your name in the top right corner. Choose “My Profile.”

- Under the “Entry” Tab you will see the “Entry’s Paper” and “Link” field. This is where you will submit project materials for the Documentary, Exhibit, Paper, and Performance Categories.
General Submission Instructions by Category

Group Projects ONLY
Please identify one (1) group member to upload your materials per the instructions below. Name the file with each group member’s last name and state. Projects that have been uploaded for your regional contest will remain in your profile when you advanced to state, so it is important that you name your file correctly so we know we have the most up-to-date version of your project. For example:

- SmithAdamsBrown_state.pdf

To double check your materials were uploaded properly, make sure you hit the save button. Then, log out of your student account and log back in. Click on the file and make sure it is the correct one. If you have any questions, contact the Ohio History Day Team at historyday@ohiohistory.org.

Individual Projects ONLY
Please name your files with your last name and state. Projects that have been uploaded for your regional contest will remain in your profile when you advanced to state, so it is important that you name your file correctly so we know we have the most up-to-date version of your project. For example:

- Robbins_state.pdf

To double check your materials were uploaded properly, make sure you hit the save button. Then, log out of your student account and log back in. Click on the file and make sure it is the correct one. If you have any questions, contact the Ohio History Day Team at historyday@ohiohistory.org.

Free Resources to Combine PDF Documents
Don’t have a PDF reader on your computer? Below are a few free resources to combine your process papers and annotated bibliographies into one PDF file:

- Small PDF - https://smallpdf.com/
- I Love PDF - https://www.ilovepdf.com/

Questions?
If there are questions about any of these guides, or problems accessing the templates through the links, please contact the State Coordinator, Samantha Rubino, at historyday@ohiohistory.org.
Submission Instructions by Category

Papers

Paper category students should review the new 2021 NHD Rule Book to ensure they do not miss any important rules and requirements for their category: https://tinyurl.com/NHDRuleBook.

Students should combine all required parts into one document in the following order: Title Page, Process Paper, Historical Paper and the Annotated Bibliography at the end.

VIRTUAL SUBMISSIONS FOR PAPER STUDENTS

1. Create one PDF that includes your title page, process paper, paper and annotated bibliography. You can only upload one PDF so it must include all of these components and in this order!
2. Name the file with your last name(s) and state (i.e. Smith_state).
3. Go to https://oh.nhd.org/ and login to your student profile. Then click “My Profile” and go to the “Entry” tab.
4. Upload your PDF file into the “Entry’s Paper” field.
5. Click Save. That’s it!

Websites

Website category students should review the new 2021 NHD Rule Book to ensure they do not miss any important rules and requirements for their category: https://tinyurl.com/NHDRuleBook.

Complete instructions on creating an account, getting started, and other tips are available in the new NHDWebCentral guide here: https://website.nhd.org/.

VIRTUAL SUBMISSIONS FOR WEBSITE STUDENTS

1. Your website must be built in NHDWebCentral.
2. Complete your revisions and click save before Mon., Apr. 11, 2022.
3. Be sure that your process paper and annotated bibliography are embedded in your website – see the contest rulebook for more information.
4. Go to https://oh.nhd.org/ and login to your student profile. Next, click “My Profile” and the “Entry” tab.
5. Double check that your site key is correct in your NHD student profile.

Reminder! Websites are unable to be edited during the contest. They will “freeze” at 11:59 p.m. on the registration deadline and will not “unfreeze” until after the contest award ceremony.
Documentary

Documentary category students should review the new 2021 NHD Rule Book to ensure they do not miss any important rules and requirements for their category: https://tinyurl.com/NHDDRuleBook

Documentary students need to plan to upload a shareable .MP4 video file of their final project to Google Drive, One Drive, or DropBox by the contest registration deadline. Make sure to give yourself plenty of time to complete this process – as uploading video files can take a lot of time. Documentary students also need to save their paperwork as one PDF file and upload it to the registration system by the deadline.

VIRTUAL SUBMISSIONS FOR DOCUMENTARY STUDENTS

1. Create one PDF file that contains your title page, process paper, and annotated bibliography. Name the file with your last name(s) and state (ie. Robbins_state or SmithAdamsBrown_state)

2. Save your documentary video as an .MP4 video file and upload to Google Drive, One Drive or DropBox. For detailed instructions, click here.
   - If you don’t have access to one of these shareable drives, please email srubino@ohiohistory.org before your contest deadline so that she can assist.

3. Make Google Drive, One Drive, or DropBox Link Shareable. Click here for instructions for each platform.

4. Submit your project to the contest:
   - Go to https://oh.nhd.org/ and login to your student profile.
   - Then click “My Profile” and the “Entry” tab.
   - Upload your PDF file into the Entry’s Paper field and paste your project link into the Link field.
   - Click Save. That’s it!
Exhibits

Exhibit category students should review the new 2021 NHD Rule Book to ensure they do not miss any important rules and requirements for their category: https://tinyurl.com/NHDRuleBook. All exhibit participants are required to create a physical exhibit. We ask that you take photos of your exhibit and organize them into a slide show.

VIRTUAL SUBMISSIONS FOR EXHIBIT STUDENTS

1. Create a set of slides that include the following:
   - Full photo of the exhibit
   - Photographed sections of the exhibit with accompanying text
   - Links to any media used

   You MUST use one of these two template options to submit your exhibit. **Students may not add additional slides — there should only be 20 slides.** More detailed instructions are on the first page of either slide template.

   - **Google Slides Template:**
     https://docs.google.com/presentation/d/1d7I30ZxW3jxiLkSmDdmIzD5QY_SqvQqNoWJnfsnw/template/preview
   - **PowerPoint Template**
     https://drive.google.com/file/d/14LkQ6mav8kMw8gtXuH9wC3LUWjFAC0dS/view?usp=sharing

   View a sample project submitted through one of these templates here:
   https://drive.google.com/file/d/1F3xQQ2H45lt5lQZpJWNuaTBCw4dL7WWg/view

2. Combine your slides and required paperwork, and save as one PDF. The final PDF document order must be the title page, process paper, annotated bibliography, exhibit template. To learn how to combine PDF documents, click here.

3. Go to https://oh.nhd.org/ and login to your student profile.

4. Then click “My Profile” and go to the “Entry” tab. Next, upload your PDF file into the Entry’s Paper upload file field.
Performance

Performance category students should review the new 2021 NHD Rule Book to ensure they do not miss any important rules and requirements for their category: https://tinyurl.com/NHDRuleBook.

This category requires students to submit a recording of their performance along with required written materials before the contest submission deadline. Be sure to follow the directions in the Virtual Contest Student Guide when recording your performance.

VIRTUAL SUBMISSION FOR PERFORMANCE STUDENTS

1. Create one PDF file that contains your Title Page, Process Paper, and Annotated Bibliography – it must be in this order!

2. Save your performance video as an MP4 video file and upload to Google Drive, One Drive or Dropbox. For more instructions, click here.
   a. If you don’t have access to one of these shareable drives, please email srubino@ohiohistory.org before your contest deadline so that she can assist.

3. Make Google Drive, One Drive, or Dropbox Link Shareable. Click here for instructions for each platform.

4. Submit your project to the contest:
   a. Go to https://oh.nhd.org/ and login to your student profile.
   b. Then click “My Profile” and go to the “Entry” tab.
   c. Upload your PDF file into the Entry’s Paper field and paste your link to your recorded performance into the Link field.
   d. Click Save. That’s it!


Judging
Evaluating history is a subjective process, but criteria and methods have been established to achieve fair decisions. Here is a description of how the judging process will work at the Ohio History Day State Competition.

Evaluation Sheets
Each judge will have an evaluation sheet for each entry they judge. They are instructed to use these sheets to write positive, critical evaluations of each entry. Written comments are stressed in judge orientation, because the evaluation sheet is the principal feedback students receive from this event. Rules are important for each category. Small infractions are not grounds for disqualification but judges may take them into consideration when choosing finalists.

Please Note: These forms may not be available during the contest day or following the awards ceremony. All participants will receive their completed evaluations electronically through their student profile on the contest registration website (https://oh.nhd.org).

Interview
Due to concerns from the National History Day staff, student interviews will not be offered for the 2022 Ohio History Day State Contests. We understand that this may be a disappointment for many students, judges and educators – we were saddened by this news, too. However, the equity of access to technology for students and judges, as well as privacy and protection laws surrounding students and student data, means we must refrain from conducting virtual interviews. If you have questions, please email historyday@ohiohistory.org.

Finals Round Judging
Categories with a single team of judges will have award decisions made by those teams. Categories with multiple teams of judges will have run-offs that will consider the top 2-3 entries from the initial judging groups. A new set of judges, or combination from the original teams, will evaluate the final entries and determine rankings. There may be run-offs in any category.

Virtual Awards Ceremony
The Virtual Awards Ceremony will tentatively take place on Mon., April 25 at 5:00 p.m. More information will follow closer to the start of the State Contest. The Contest results will be posted on the State Contest webpage by Tues., April 26, 2022. National Qualifiers will be notified of advancement to the National Contest via email on Tues., April 26, 2022.
Special Awards Cover Sheet – Must be emailed by Mon., April 11, 2022

Special Awards Nominations including instructions for nomination, award details and selection criteria are available in the online registration system. Students are encouraged to login and nominate themselves for one or more of the following special awards. You will need to email in a PDF copy of your process paper and annotated bibliography, along with this cover sheet to: historyday@ohiohistory.org.

Please read the qualifications for each award carefully.

Student Name(s): _____________________________________________

Project Title: ________________________________________________

Check the box next to the award(s) for which you are submitting your nomination. A listing of each award’s criteria and prize is listed online at ohiohistoryday.org.

☐ African American History Award | The Ohio State University, History Department
☐ The American Founding Award | Ashbrook Center at Ashland University
☐ American History Film Project Prize | The American History of Film Project
☐ George Washington Leadership Prize | Washington Library at George Washington’s Mount Vernon
☐ The History of Education Award | Ohio’s 529 Plan, College Advantage
☐ National Maritime Historical Award | The National Maritime Historical Society
☐ Ohio Academy of History Award | Ohio Academy of History
☐ The Ohio Digitized Archives Researcher Award | Ohio Public Library Information Network
☐ The Ohio Historical Records Advisory Board History Day Award | The Ohio Historical Records Advisory Board
☐ The Ohio Local History Alliance Award | The Ohio Local History Alliance
☐ Ohio Pride History Award | Equitas Health Institute
☐ The Ohio Women in Government Award | League of Women Voters of Ohio
☐ The Primary Sources Award | The Ohio Council for Social Studies
☐ The Pro Football Hall of Fame History Award | Pro Football Hall of Fame
☐ The Society of Ohio Archivists Award | Society of Ohio Archivists
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