

2022 Youth Contest Submission Guide

Barring unforeseen circumstances, **the 2022 Ohio Youth History Day contest will be virtual**. We are requiring students in all categories to submit their written materials (title page, process paper, and annotated bibliography) **digitally through the contest registration system**. Specific submission instructions for each category are below.

Instructional Guides by Category

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Group Projects ONLY

Please identify one (1) group member to upload your materials per the instructions below. Name the file with each group member's last name and the contest level. For example:

- State Contest: **SmithAdamsBrown_youth.pdf**

To double check your materials were uploaded properly, make sure you hit the save button. Then, log out of your student account and log back in. Click on the file and make sure it is the correct one. If you have any questions, contact the Ohio History Day Team at historyday@ohiohistory.org.

Individual Projects ONLY

Please name your files with your last name and the contest level. For example:

- Youth Contest: **Robbins_youth.pdf**

To double check your materials were uploaded properly, make sure you hit the save button. Then, log out of your student account and log back in. Click on the file and make sure it is the correct one. If you have any questions, contact the Ohio History Day Team at historyday@ohiohistory.org.

Free Resources to Combine PDF Documents

Don't have a PDF reader on your computer? Below are a few free resources to combine your process papers and annotated bibliographies into one PDF file:

- Small PDF - <https://smallpdf.com/>
- I Love PDF - <https://www.ilovepdf.com/>

Questions?

If there are questions about any of the information below, please contact the Ohio History Day Team at historyday@ohiohistory.org.

Exhibits

All exhibit participants are required to create a **physical** exhibit for all Ohio History Day contests. We also ask that you take photos of your exhibit and organize them into a slide show with one of the provided templates below.

BACKUP PROJECT SUBMISSION FOR EXHIBIT STUDENTS

1. Create a set of slides that include the following:
 - Full photo of the exhibit
 - Photographed sections of the exhibit with accompanying text
 - Links to any media used

You MUST use one of these two template options to submit your exhibit. **Students may not add additional slides.** More detailed instructions are on the first page of either slide template.

- **Google Slides Template:**
https://docs.google.com/presentation/d/1d7130ZxW3jxiLKSImDdmIzD5OFY_SqvQqNoWJnffnsw/template/preview
- **PowerPoint Template**
<https://drive.google.com/file/d/14LkQ6mav8kMw8gtXuH9wC3LUWjFAC0dS/view?usp=sharing>

View a sample project submitted through one of these templates here:

<https://drive.google.com/file/d/1F3xQQ2H45lt5lQZpJWNuaTBCw4dL7WWq/view>

2. Combine your slides and required paperwork, and save as one PDF. The final PDF document order must be the title page, process paper, annotated bibliography, exhibit template. To learn how to combine PDF documents, click [here](#).
3. Go to <https://oh.nhd.org/> and login to your student profile.
4. Then click "My Profile" and go to the "Entry" tab. Next, upload your PDF file into the **Entry's Paper** upload file field.

Entry Info

Entry Id	
Project Key	756ec6df-dcc8-4836-b144-04cbdfd8636b
Title*	No, I don't like Lasagna, and Monday's Aren't Even that Bad
Category*	Group Exhibit
	<input checked="" type="checkbox"/> Will this be a Team Project
Description	
Judging Time Preference*	Any
Entry's Paper:	<input type="button" value="Add File"/>
Link	Link
	<input type="button" value="Save"/>

5. Click **Save**. That's it!

Performance

All performances will take place live at the in-person contests. Students must **submit a recording** of your performance along with required written materials before the contest submission deadline..

Guidelines for Performance Backup Recording

Students have two options for recording their performance:

- the traditional way using a camera or phone
- using an online conferencing platform such as Google Meet, Zoom, and Microsoft Teams.

These platforms are only recommendations. Students are free to use any platform their educator/project advisor deems appropriate. Here are the requirements and notes for both options:

- **Background and Props:** Only use backgrounds and props that you would intentionally have or bring for a live performance at an on-site contest. **Digital effects are not permitted unless they could be done during a live performance.** Most contest settings for performances will have a plain wall or curtain. For your performance, use a plain background or one that you create instead of recording your performance in front of a decorated room in your home or a green screen to which you can add images later. Those settings would not be possible at an on-site contest.
- **Audio or Other Media:** Any audio recordings, music, or media should be present in the recording as a part of the performance. Audio cannot be added after recording.
- **Set-up and Break-down:** It is not necessary to record the 5 minutes of set-up/break-down allotted for your performance.
- **No Editing Allowed:** Students must record performances in one continuous take regardless of the filming platform – camera vs. online platform. **Participants are not allowed to edit multiple clips together.**
- **Reasonable Help:** A teacher or family member may assist with recording a performance.
- **Make sure the performance volume is clear:** Viewers need to be able to understand what is being said.

BACK UP RECORDING SUBMISSION FOR PERFORMANCE STUDENTS

1. Create **one** PDF file that contains your Title Page, Process Paper, and Annotated Bibliography – it must be in this order!
2. Save your performance video as an **.MP4** video file and upload to Google Drive, One Drive or DropBox. For more instructions, click [here](#).
 - If you don't have access to one of these shareable drives, please email srubino@ohiohistory.org **before** your contest deadline so that she can assist.
3. Submit your project to the contest:
 - Go to <https://oh.nhd.org/> and login to your student profile.
 - Then click "My Profile" and go to the "Entry" tab.
 - Next, upload your PDF file into the **Entry's Paper** field and paste your link to your recorded performance into the **Link** field.

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Entry Info

Entry Id	
Project Key	782ed768-fadf-4cde-8000-70c8ebc33205
Title*	Scandal? Why teapot dome wasn't that bad.
Category*	Individual Performance
Description	
Judging Time Preference*	Any
Entry's Paper:	<input type="button" value="Add File"/>
Link	<input type="text" value="Link"/>
	<input type="button" value="Save"/>

4. Click Save. That's it!