



PROTOCOL ACKNOWLEDGEMENT BY RESEARCHERS

This document is to be read and signed by all researchers as part of application for a research permit for any Ohio Historical Society site. Research proposals will be reviewed by the OHS Curator, Natural History and then referred to the monthly meeting of the OHS Collection Management Team for approval.

The research proposal will include a statement of goals and objectives, why the OHS site or collection is suited for the study, and methods to be utilized. Include an analysis of potential impact to the collection or to the natural areas and its ecological and aesthetic features as well as impact to regular visitors. In the case of field research in an OHS site, the researcher must introduce themselves to the area manager; secure the manager's permission for working at specified times and/or places, and follow the manager's instructions.

If the project includes collecting, selected specimens are to be deposited in the Natural History Collections of the Ohio Historical Society. All other specimens must be deposited at a publicly available, permanent collection facility in Ohio and may not remain in private ownership. If procedures could impact endangered, threatened or rare species, OHS may introduce limits and guidelines beyond those proposed by the researcher. In the case of work on OHS collections, any potential destructive sampling (carbon dating, DNA, etc.) should receive detailed justification.

Any permit issued is subject to the laws and regulations of the Ohio Department of Natural Resources and the U.S. Fish and Wildlife Service. Obtaining additional permits from those agencies is the responsibility of the applicant. Evidence of such permits should be submitted in the proposal.

OHS will not disclose details of results without the researcher's permission prior to their publication, or five years from the issue date of this permit – whichever is first. After five years, the information will be fully available for use by the public and/or publication by OHS, limited only by copyright laws. In the event that OHS does publish otherwise unpublished data from this research, credit will be given to the source of the information.

Researchers are expected to file with OHS copies of all research notes and other project documentation (electronic and paper records), copies of any publications, thesis, or dissertation resulting from the investigations at the conclusion of their research, or at the end of each calendar year in the case of multi-year projects. These materials will become part of the permanent record of the site or collection being examined. Copies of such papers should be forwarded to: Curator, Natural History, Ohio Historical Society, 800 E. 17th Avenue, Columbus, Ohio 43211-2474.

Signature of Primary Researcher

Date