## **Volunteer Opportunities**

We welcome youth and adult volunteers to assist us with the many activities happening at Fort Ancient! Groups are often involved in trail maintenance and other grounds keeping activities, while individual volunteers assist with educational programming and keeping the museum sparkling clean. Join us and share your time and talents!

- Education Assistant
- Stewardship Team
- Community Advocacy

If you are interested in volunteering, or have any questions regarding volunteerism at Fort Ancient please email us at <u>volunteer@ohiohistory.org</u>.

## Complete your volunteer application online today!

Volunteers and interns that reside outside of Central Ohio can get a background check done at their nearest background check location and will be reimbursed promptly, with proper documentation.

We are able to accept background check results from outside establishments, only if it was conducted within the last 2 months. Background checks completed for another organization will NOT be reimbursed by the Ohio History Connection.

Please see below for the process. If you have any questions, please contact the Volunteer Office.

## For Fort Ancient Earthworks & Nature Preserve:

Find a location nearest them

- If you reside in Ohio:
  - Ohio Attorney General Website, <a href="http://www.ohioattorneygeneral.gov/">http://www.ohioattorneygeneral.gov/</a>
  - WebCheck
    Locations, <a href="http://www.ohioattorneygeneral.gov/Business/Services-for-Business/WebCheck/Webcheck-Community-Listing">http://www.ohioattorneygeneral.gov/Business/Services-for-Business/WebCheck/Webcheck-Community-Listing</a>

Submit results to Ohio History Center Volunteer Office

## Mail to:

Danielle Rennick Volunteer Office 800 East 17th Avenue Columbus, OH 43211

Fax: 614.297.2293

- Ohio BCI for Ohio residents living in-state within the last 5 years.
  - Use the reason "Volunteer Children's Act"
- Ohio FBI & BCI for Non-Ohio residents living outside of Ohio within the last 5 years.
  - Use the reason "Volunteer Children's Act"
- Copy, sign, date and get a receipt!
  - You will need to pay at the location that the background check is performed at – make sure they do receive a receipt otherwise we cannot issue a refund.
- Once the Volunteer Office receives results the Volunteer Office will notify staff.
- Once the Volunteer Offices receives receipt of background check purchase, the Accounting department will issue a refund to the volunteer or intern.

Contact the Volunteer Office at volunteer@ohiohistory.org or 614.297.2392.