

Ohio Historical Society Historical Markers Application Form

Submission of an application does not guarantee that a marker will be awarded.

This application form is used for obtaining state historical markers and it must be filled out completely. Attach documentation and supporting materials. The applicant is responsible for submitting the required information and documentation, for funding the historical marker, and for future maintenance for the historical marker. Please type or print clearly.

Check if applying for funding through Ohio Historical Markers Grants Program

1. Title of Marker:

_____ Title of historic property, person or event; archaeological, geological or natural history event or site; or ethnic or legendary event or site to be marked.

2. Classification of site, property, or place to be marked

OWNERSHIP OF PROPERTY *(Please check one)*

public, local public, state public, federal private

CATEGORY *(Please check one)*

historic event historic person historic district Other *Please describe:*

historic building archaeological site geology

natural history ethnic association legend

3. Location of the Proposed Marker

Be precise and include a written description, marked map showing placement of marker and relationship to location of site being marked (if applicable), and photograph of the proposed location. Please note the marker process can take three months or more to complete upon receiving application Please include a preliminary marker dedication date.

Property Name (if applicable): _____

Street and Number: _____

City or Village: _____ County: _____ State & Zip: _____

Indicate relevance of location to topic of marker: _____

Proposed marker dedication date: _____

4. Owner of Property upon which marker is to be erected

When markers are erected on private property, owner of property must supply written permission.

Name: _____ Signature: _____

Street and Number: _____

City or Village: _____ State & Zip: _____

Telephone: (_____) _____

Fax: (_____) _____ E-mail: _____

5. Type of Marker (Please check one)

HISTORICAL MARKERS

ART WORK (for historical markers only)

_____ Same text each side
_____ Different text each side

Metal plate photo (cost \$175) to be included Y N

_____ 1" Text _____ 5/8" Text

Custom art work to be included (prices vary) Y N

Please attach all proposed art work

CORPORATE LIMIT MARKER(S)

_____ Number of markers requested

6. Funding sponsor of the marker

Applicant or sponsor is responsible for funding the marker. This includes the purchase of the marker and other costs associated with the installation of the marker. Organization providing funds for the marker:

Name: _____

Street and Number: _____

City or Village: _____ State & Zip: _____

Telephone: (_____) _____

Tax-Exempt: Y or N Tax-Exempt Number: _____

7. Maintenance of the marker

Organization responsible for the ongoing maintenance of the marker:

Name: _____

Street and Number: _____

City or Village: _____ State & Zip: _____

Telephone: (_____) _____

8. Shipping Address

*A **commercial** address with the name of an office/shop open during regular business hours.*

Name: _____

Street and Number: _____

City or Village: _____ State & Zip: _____

Telephone: (_____) _____

Fax: (_____) _____ E-mail: _____

9. Statement of Significance

*Below, state why the site, property, person or event is significant at the local, state, or national level. (What significant events occurred there, who was associated with the property, what features the property has that makes it significant, etc.) Document all statements of alleged fact with full and complete footnotes. Use additional sheets. **THIS SECTION MUST BE TYPEWRITTEN.** **Photographs and other documentation, as needed, should be attached to the application to describe or document the significance of the property or event.** Send no original documents.*

10. Suggested Marker Text

Draft a suggested marker text, (about 65-120 words per side) keeping in mind the need to be accurate, concise, and informative. (Use an additional sheet, if necessary.) This preliminary text is subject to change.

11. Annotated Bibliography

*Attach separate page citing references that were used to document the marker subject and to write the suggested text. The sources cited in the bibliography should be annotated (describe in one or two sentences the type of source and how it was used to support information in the statement of significance or marker text). **Include photocopies of relevant parts of works cited and label the source.***

12. Application Submitted By

*Please note: **All applicants must complete Section 12***

I have verified that the above information is accurate and correct to the best of my knowledge. I will fund and maintain the marker, or I am authorized to commit the person or organization named in Section 7 to the maintenance of the marker.

Signed: _____ Date: _____

Name: _____

Street and Number: _____

City or Village: _____ State & Zip: _____

Telephone: (_____) _____

Fax: (_____) _____ E-mail: _____

Send Application to: Historical Markers Program Coordinator, Local History Office, Ohio Historical Society, 1982 Velma Avenue, Columbus, Ohio 43211-2497. Call (614) 297-2340 or 1-800-858-6878 if questions arise concerning this application.

FOR OFFICE USE ONLY. To be filled out by Historical Markers Program Coordinator.

Complete Application Received: _____

Marker(s) Erected: Y N Date: _____

Applied for Funding: Y N

Received Funding: Y N Date: _____