

Register Today!

AASLH's StEPs Workshops for Ohio's Local History Organizations

Join us to discover how your historical society can manage its budget more effectively, attract visitors, build a collection valued by your community, and plan for the future. Join us for workshops based on the American Association for State and Local History's new Standards and Excellence Program for History Organizations (AASLH StEPs).

Four workshops are scheduled:

1. August 26, **Basics of Financial Management**, hosted by Logan County Historical Society, Bellefontaine
 2. September 9, **Understanding Audiences and Visitors**, hosted by Follett House/Sandusky Library, Sandusky
 3. October 28, **Building a Meaningful Collection**, hosted by Oberlin Heritage Center, Oberlin
 4. November 18, **Building Blocks of Strategic Planning**, hosted by Quaker Heritage Center, Wilmington College
- Each workshop begins at **9 am** and ends by **4 pm**
 - Workshops for organizations with *paid staff* and those operated by *volunteers*
 - Send two or more people from your organization (*see the Special below*)
 - Attend one, two...or all four workshops

Instructor: Andy Verhoff, Local History Office, Ohio Historical Society

Cost: *Only \$29*, including lunch and all workshop materials. **Special!** A *second* person registering from your organization costs only \$25; the *third person and those after* only pay \$21. If a member of your group finds s/he can't attend a workshop, send a colleague in their place.

Registration deadline: the Monday before the Friday workshop. Register one of three ways:

- Send or fax the attached registration form, *or*
- Call Bonnie Such in OHS's Local History Office at 1-800-858-6878, *or*
- After August 4, register online at www.ohiohistory.org/register

Directions and individual workshop information will be sent when your registration is received.

Presented by the Ohio Historical Society's Local History Office in cooperation with the Ohio Local History Alliance, the Follett House/Sandusky Library, Logan County Historical Society, Oberlin Heritage Center, and Quaker Heritage Center, Wilmington College.



OHIO HISTORICAL SOCIETY



OHIO LOCAL
HISTORY ALLIANCE
Inspire. Connect. Educate.

Registration Form

AASLH's StEPs Workshops for Ohio's Local History Organizations

Special! A *second* person registering from your organization costs only \$25; the *third person and those after* only pay \$21. If one of your group finds s/he can't attend that day, send a substitute.

Attendee name #1 (\$29): _____ Title: _____

Attendee name #2 (\$25): _____ Title: _____

Attendee name #3 (\$21): _____ Title: _____

Attendee name #4 (\$21): _____ Title: _____

Attendees' Organization: _____

Organization Address: _____ City, State, ZIP: _____

Organization E-mail: _____ Daytime Phone: _____

If more than four people will be attending from your organization, record Attendee #5, 6, 7... on the back of this sheet.

Check the workshops you will attend. *Register today!—space is limited.* Directions and individual workshop information will be sent when your registration is received.

___ August 26, **Basics of Financial Management**, Logan County Historical Society, Bellefontaine

___ September 9, **Understanding Audiences and Visitors**, Follett House/Sandusky Library, Sandusky

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You are welcome to register for more than one workshop!

Registration total due \$ _____ _____ Check here for a vegetarian lunch

___ Check enclosed (payable to **Ohio Historical Society**) *or*

___ Charge to (circle one): VISA MasterCard Discover American Express

Card #: _____ Expiration date: _____

Card holder signature: _____

Return completed registration form and registration fee to:

**Ohio StEPs Workshops
c/o Local History Office
Ohio Historical Society
800 East 17th Ave.
Columbus, OH 43211
Fax: 614-297-2567**

Or register online at www.ohiohistory.org/register