

National Register Nomination Dates and Deadlines for the December 4, 2009 OHSPAB Meeting

First Draft Due:

June 1, 2009

Complete nomination submission required to initiate OHPO review period.

60 Day Review

June

July

Review Returned:

Reviews returned no later than 60 days from day of submission to OHPO. For example, if submitted October 1st the review will be returned by November 30th.

Preparer Revisions

Aug

Revised Draft Due:

August 31, 2009

Review period for revised drafts dependent upon reviewer workload and schedule

Nomination determined to be complete and ready for presentation to OHSPAB

CLG and Owner Notification: **October 6, 2009**

For nominated properties located within a Certified Local Government (CLG), owner notification will occur 60 days prior to the OHSPAB meeting.



OHIO HISTORICAL SOCIETY
Ohio Historic Preservation Office

Owner Notification: **November 5, 2009**

For nominated properties not located within a Certified Local Government (CLG), owner notification will occur 30 days prior to the OHSPAB meeting.

Nomination draft deadlines are offered as a guide to provide ample time for the review period and draft revisions. It is normal for nominations to go through two drafts before being scheduled for an OHSPAB meeting. Nominations that are submitted with all required components: all sections of the form filled out including substantive completion of Sections 7 and 8, USGS map, and photographs will be considered complete submissions. Nominations that are incomplete, i.e. missing photos or substantial text from the narrative sections will be accepted but not scheduled for review until all necessary items have been submitted.

Packets Mailed: November 16, 2009

A packet of all nominations scheduled for the April Board meeting are sent to each OHSPAB member 3 weeks prior to meeting.

OHSPAB Meeting: **December 4, 2009**

All nominations are given a 2 minute presentation before the Board and then voted on for the Board's recommendations.

Complete nominations submitted at any time during the calendar year will be scheduled for a 60 day review period. The nominations, once determined to be finalized and ready to move forward will then be scheduled for the next appropriate OHSPAB meeting. Submitting a nomination on October 1st, for instance, does not guarantee that it will be scheduled for the April Board meeting.